



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DIRECTOR OF LAND RECORDS AND SURVEYS  
AND JOINT LAND REFORMS COMMISSIONER, WEST BENGAL  
35, GOPAL NAGAR ROAD, ALIPORE, KOLKATA 700027  
Tel: 2479-5727/5991/7355

Memo. No. 60/1217 /C/22

Dated, Alipore, the 15<sup>th</sup>, July, 2025

To  
The ADM and D.L & L.R.O,  
Purba Medinipur

**Sub:** Seeking Clarification regarding Correction of Names in CLR records Originating from Earlier Survey Stages (KB / LR)

**Ref.:** His Office memo No.-3644/DLLRO/PM/25, dt.23.05.2025

With reference to the above noted subject under reference, this is to state that the names (as raiyat) entered in KB and subsequent stages of LR operations were incorporated in record as a result of transfer, inheritance or court's order. Transfer takes place by dint of an instrument wherein names(s) of transferee(s) is / are mentioned clearly. In any order of court of law, names(s) of the parties are stated in clarity. So, question of correction of name of raiyat entered due to transfer or through court's order, arises only if they differ from what is / are written in instrument of transfer or court's order on detection of a bona-fide mistake. On such detection correction may be undertaken under appropriate provision of law.

However, names of legal heirs are usually incorporated in record on the basis of certificate issued by local public representative, which are customary and sometimes do not feature names of the heirs of the deceased raiyat correctly. Still, there is a chance of inclusion of only a nickname or an alternative names or at most a distorted one. In the event of detection of such occurrence, revision of name of raiyat may be made in record only in the manner "X alias Y", not deleting the name previously recorded (except in the case where none exists by nickname or alternative name at all in the name showing in record) and that too on verification of photo ID proof of any Govt. Deptt. and other relevant document as deemed necessary and also conducting local enquiry. Proceeding for such alteration in record may be conducted under appropriate provision of law.

By  
DLLRO

Please circulate  
amongst everyone.

*Relhe*

WTL/LR/084

15/7/25

*15/7/25*  
Director of Land Records & Surveys  
And Joint Land Reforms Commissioner,  
West Bengal.



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**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE ADDITIONAL DISTRICT MAGISTRATE**  
**&**  
**DISTRICT LAND AND LAND REFORMS OFFICER**  
**PURBA MEDINIPUR**

Memo No. 3644 /DLLRO/PM/25

Date: 23 /05 /2025

To  
The Director of Land Records & Surveys and  
Joint Land Reforms Commissioner, West Bengal  
Survey Buildings, 35-Gopal Nagar Road,  
Kolkata - 700027

Subject: Seeking Clarification Regarding Correction of Names in CLR Records Originating from Earlier Survey Stages (KB/LR)

Sir,

This is to bring to your kind attention that a number of applications have been received requesting correction (alteration) of names of Raiyats in the Computerized Land Records (CLR), where the names appear to have been wrongly recorded.

In an effort to assess the genuineness of the claim in each case, the following steps have been undertaken:

- A detailed field investigation by field-level staff,
- Submission of a notarized affidavit sworn before a Judicial Magistrate,
- Public notice through advertisements in at least two newspapers — one vernacular and one in English,
- Collection and verification of supporting personal documents such as:
  - School leaving/admission certificates
  - Birth certificates
  - Aadhaar card, Voter card
  - Secondary/Board examination admits cards and certificates, etc.

Despite the availability of these documents, a degree of procedural ambiguity remains regarding whether such name alterations — which are not mere typographical corrections but substantial changes in identity — can be effected by this office, particularly in cases where the original error stems from the KB/LR stage.

It is pertinent to mention that in our socio-cultural context, dual naming conventions (formal and informal) are not uncommon. For instance, a person formally named "X" might have been colloquially referred to as "Y" at the time of field enquiry during earlier surveys. As a result, the colloquial name may have been erroneously recorded in the Khatian and has continued through to the present CLR database. The present-day petitioner now seeks correction of this inherited inconsistency to reflect the correct formal name.

6/6/25



In light of the above, your kind guidance is solicited on the following points:

1. Whether this office is empowered to alter such names across CLR records when the error is rooted in pre-computerization stages.
2. Whether such substantive name changes, though well-supported by documents and due process, require any prior approval from the DLRS or the Department.
3. If so, what would be the appropriate legal or procedural pathway to regularize such corrections to maintain the integrity and authenticity of land records.

An early instruction in this regard is highly requested so that pending matters of similar nature may be processed lawfully and uniformly.

Yours faithfully,



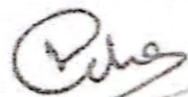
Additional District Magistrate  
&  
District Land & Land Reforms Officer,  
Purba Mednipur.

Date: 23 / 05 / 2025

Memo No. 3644/1/Con./DLLRO/PM/25

Copy to:

The Additional Chief Secretary and Land Reforms Commissioner  
Land & Land Reforms and Refugee Relief & Rehabilitation Department,  
Government of West Bengal — for information.



Additional District Magistrate  
&  
District Land & Land Reforms Officer,  
Purba Mednipur.